Name of School

**Primary** **Pupil Acceptable Use Agreement for Computing**

**Agreement / E-Safety Rules**

These rules will keep me safe and help me to be fair to others.

- I will only use the school’s computers for schoolwork and homework.

- I will only edit or delete my own files and not look at, or change, other people’s files without their permission.

- I will keep my logins and passwords secret.

- I will not bring files into school without permission.

- I will not use social networks in school. I am aware that some (e.g. Facebook) have age restrictions and I should respect this.

- The messages I send, or information I upload, will always be polite and sensible.

- I will not give my home address, phone number, send a photograph or video, or give any other personal information that could be used to identify me, my family or my friends, unless a trusted adult has given permission.

- I will never arrange to meet someone I have only ever previously met on the Internet, unless my parent/guardian has given me permission and I take a responsible adult with me.

- If I see anything I am unhappy with or I receive a message I do not like, I will not respond to it but I will immediately show a teacher or parent at home.

- I will not watch YouTube videos, unless a trusted adult has given permission.

- I will copy and paste images that are free to use or share.

- I know that copying and pasting from the Internet and posting somewhere else without proper citation is plagiarism.

- I know that my use of digital technologies can be checked and that my parent/guardian contacted if a member of school staff is concerned about my E-Safety.

I have read and understand these rules and agree to them.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_